



## Solar PV System Worksheet

### Client and Contact Information

Customer Name: \_\_\_\_\_

HQ Address: \_\_\_\_\_

Facility Address (*Street Address, City, State, Zip*): \_\_\_\_\_

Client Contact Info: \_\_\_\_\_

Garland Rep Contact info: \_\_\_\_\_

### Site Information

1. **New Construction** \_\_\_\_ **Existing** \_\_\_\_
2. **Description of Roof Space:**
  - a. Type/ of Roof: \_\_\_\_\_ Pitch: \_\_\_\_\_ Age: \_\_\_\_\_
  - b. Total Squares of Roof: \_\_\_\_\_ South Facing or Flat Squares: \_\_\_\_\_
  - c. Shading Issues??: \_\_\_\_\_
  - d. Notes about building or roof: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
  - e. **Does Client Own or Lease the Site?** \_\_\_\_\_
3. **Squares of Available Ground Space for Solar:** \_\_\_\_\_

### Electrical Usage and Financial Information

4. **Client's Cost of Electricity** \$ 0. \_\_\_\_\_ per Kwh
5. **Annual Electricity Usage:** \_\_\_\_\_ (Kwh)
6. **Annual Cost for Electricity:** \$ \_\_\_\_\_
7. **Energy Efficiency work done at Site?** (e.g. high efficiency lighting upgrades, etc...)
  - a. \_\_\_\_ Yes \_\_\_\_ No If yes: \_\_\_\_\_
8. **Does client have any funding allocated for the solar project?**
  - a. \_\_\_\_ Yes \_\_\_\_ No If yes: \_\_\_\_\_
9. **Additional Notes:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Attachments to Include

10. **Past 12 Months of Electricity Bills (electronic data preferred or fax):**
  - a. Name of Utility Company, Meter Number and Utility Account Number
11. **Photo of the Roof and/or Site**

**Fax: (650) 579-7562**